

# WASHOE COUNTY BOARD OF EQUALIZATION

## BOARD MEMBERS

James Covert, Chairman  
John Krolick, Vice Chairman  
James L. Brown  
Philip Horan  
Linda Woodland

## COUNTY CLERK

Amy Harvey

## DEPUTY DISTRICT

## ATTORNEY

Herbert Kaplan

Alternate: Thomas Krompetz

## AGENDA

WEDNESDAY, JANUARY 4, 2012

9:00 A.M.

## WASHOE COUNTY COMMISSION CHAMBERS

1001 E. 9<sup>TH</sup> STREET, BUILDING A

RENO, NEVADA

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; or moved to the agenda of another later meeting. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Board may take short breaks approximately every 90 minutes.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Clerk's Office, 328-3266, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Equalization conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Board of Equalization can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider. Members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “\*Board Member Comments. This item is limited to announcements or topics/issues proposed for future agendas.”

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All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

**\*1. ROLL CALL**

**\*2. PUBLIC COMMENTS:** Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.

**\*3. OATH OF OFFICE:** Clerk to administer oath of office to new or reappointed Board members.

**\*4. ORIENTATION AND TRAINING:**

A. Washoe County Assessor’s Office presentation and overview of assessment process for the 2012/2013 fiscal year.

B. Washoe County Clerk’s Office presentation and overview by Washoe County Clerk’s Office of statutory responsibilities as Clerk of the Board and administrative and clerical practices

C. Washoe County District Attorney’s Office discussion of Nevada Open Meeting Law and Ethics in Government Law.

**5. 2012 HEARINGS:** Discussion and possible adoption of rules and procedures to be used by the Board for hearings during the 2012 Board of Equalization meetings.

**\*6. PUBLIC COMMENTS:** Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.

**\*7. BOARD MEMBER COMMENTS:** This item is limited to announcements or topics/issues proposed for future agendas.

**8. ADJOURNMENT**

\* INDICATES NON-ACTION ITEMS

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**THIS AGENDA IS AN OFFICIAL AGENDA OF THE WASHOE COUNTY  
BOARD OF EQUALIZATION PREPARED AND POSTED BY THE WASHOE COUNTY  
CLERK AS CLERK OF THE BOARD OF EQUALIZATION**

The seal of Washoe County, Nevada, is located in the upper right corner of the page. It is a circular emblem with a central figure, possibly a mountain or a landscape, surrounded by the text "WASHOE COUNTY, NEVADA".

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Pursuant to NRS 241.020, this Agenda has been posted at the following locations:  
County Clerk's Office, Washoe County Courthouse, 75 Court Street, Reno, Nevada  
Washoe County Administration Complex, 1001 East 9<sup>th</sup> Street, Reno, Nevada (Manager)  
Washoe County Administration Complex, 1001 East 9<sup>th</sup> Street, Reno, Nevada (Assessor)  
Washoe County Central Library, 301 South Center Street, Reno, Nevada  
Sparks Justice Court, 630 East Greenbrae Drive, Sparks, Nevada  
Incline Village Justice Court, 865 Tahoe Blvd, Incline Village, Nevada  
Incline Village Branch Library, 845 Alder Ave., Incline Village, Nevada  
[www.washoecounty.us](http://www.washoecounty.us)

